

F O R W A R D P L A N

FOR THE PERIOD : 1 SEPTEMBER 2014 TO 31 DECEMBER 2014

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 SEPTEMBER 2014 TO 31 DECEMBER 2014**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Foster Care Allowances	Executive Board	18 September 2014
2	Basic Need Capital Funding	Council	15 October 2014
3	Youth Provision Tender	Executive Board	2 October 2014
4	Halton Public Health Annual Report 2013-14	Executive Board	16 October 2014
5	Halton Suicide Prevention Strategy	Executive Board	16 October 2014
6	Halton Alcohol Harm Reduction Strategy	Executive Board	6 November 2014
7	The Procurement of a School Nursing Service for Halton	Executive Board	18 September 2014
8	See-Hear Commissioning Strategy for those living with Sensory Impairment in Halton 2014-2019	Executive Board	16 October 2014
9	Choice, Control, Inclusion - Commissioning Strategy for Adults of Working Age living with physical disability in Halton 2014-2019	Executive Board	16 October 2014
10	Household Waste Collection Policy	Executive Board	2 October 2014
11	Sub Regional Property Pool Plus Housing Allocations Scheme	Executive Board	4 September 2014
12	Efficiency Review of Halton Library Service	Executive Board	2 October 2014
13	Medium Term Financial Strategy	Executive Board	20 November 2014
14	Budget Proposals 2015/16	Council	10 December 2014

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
15	Council Tax Base 2015/16	Council	4 March 2015
16	Budget 2015/16	Council	4 March 2015
17	Leisure Centre Options Paper	Executive Board	15 January 2015
18	Youth Employment Gateway	Executive Board	18 September 2014

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

Children Young People and Families Portfolio

Foster Care Allowances	Executive Board 18 September 2014	To endorse a revised scheme for the payment of Foster Care Allowances and a revised means test for assessment of Special Guardianship Allowances.	Foster Carers via the Foster Care Forum, support group, individual discussions and newsletter.	Appendices which will be attached to the report	Christine Taylor christine.taylor@halton.gov.uk
Basic Need Capital Funding	Council 15 October 2014	To approve the allocation of Basic Capital Funding.		DfE Schools Capital Announcement	
Youth Provision Tender	Executive Board 2 October 2014	To seek approval to tender for services for Young People from April 2015.	Representations should be made in writing to Gerald Meehan, Strategic Director, Children and Enterprise Directorate by 10 September 2014.		Ann McIntyre ann.mcintyre@halton.gov.uk

Health and Wellbeing Portfolio

Halton Public Health Annual Report 2013-14	Executive Board 16 October 2014	To approve the Halton Public Health Annual	Independent report by the Director of Public Health		Eileen O'Meara
--	------------------------------------	--	---	--	----------------

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		Report.	(Eileen O'Meara). Any person wishing to make representations should do so in writing by 29 August 2014 to the Director of Public Health.		
Halton Suicide Prevention Strategy	Executive Board 16 October 2014		Public and key stakeholders consulted via workshops, meetings and questionnaire. Any person wishing to make representations should do so in writing by 26 September 2014 to Dr Elspeth Anwar.		Dr Elspeth Anwar Elspeth.Anwar@halton.gov.uk
Halton Alcohol Harm Reduction Strategy	Executive Board 6 November 2014		Public and key stakeholders consulted via workshops and meetings. Any person wishing to make		Dr Elspeth Anwar Elspeth.Anwar@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			representations should do so in writing by 17 October 2014 to Dr Elspeth Anwar.		
The Procurement of a School Nursing Service for Halton	Executive Board 18 September 2014	To seek approval to commence the procurement of a School Nursing Service for Halton.	Local stakeholders have been engaged in the development of a refreshed service specification; a number of engagement activities have taken place and this will continue so that users can inform and influence the development of local services.	School Nursing Service Procurement Preliminary Estimates Paper	Director of Public Health
See-Hear Commissioning Strategy for those living with Sensory Impairment in Halton 2014-2019	Executive Board 16 October 2014	Development of an integrated health and social care commissioning strategy for sensory impairment 2014-2019.	On-going consultation with local people and community groups through a range of opportunities including customer and carer support groups, service specific forums and open public engagement. Local	See-Hear Commissioning Strategy for those living with sensory impairment in Halton 2014-2019 and supporting evidence paper.	Liz Gladwyn liz.gladwyn@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>health and social care providers, clinicians and other professional have been invited to contribute.</p> <p>Representations can be made by 19 September 2014 in writing to Liz Gladwyn, Commissioning Manager.</p>		
Choice, Control, Inclusion - Commissioning Strategy for Adults of Working Age living with physical disability in Halton 2014-2019	Executive Board 16 October 2014	Development of an Integrated Health and Social Care Commissioning Strategy for physical disability 2014-2019.	Consultation is ongoing with local people and community groups through a range of opportunities including customer and carer support groups, service specific forums and open public engagement. Local health and social care providers, clinicians and other professionals have been invited to contribute.	Choice, Control, Inclusion - Commissioning Strategy for Adults of Working Age living with physical disability in Halton 2014-2019 and supporting Evidence Paper	Liz Gladwyn liz.gladwyn@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Representations should be made by 19 September 2014 to Liz Gladwyn, Commissioning Manager.		

Environmental Services Portfolio

Household Waste Collection Policy	Executive Board 2 October 2014	Executive Board will be asked to consider approving the adoption of an updated Household Waste Collection Policy.	The current policy and an updated draft will be subject to scrutiny by the Environment and Urban Renewal Policy and Performance Board on 10 September 2014, making a recommendation to Executive Board.	Executive Board Report - Household Waste Collection Policy 17 March 2011	Jimmy Unsworth jimmy.unsworth@halton.gov.uk
-----------------------------------	-----------------------------------	---	---	--	--

Physical Environment Portfolio

Sub Regional Property Pool Plus Housing Allocations Scheme	Executive Board 4 September 2014	To approve changes to the Sub Regional Property Pool Plus Housing Allocations Scheme.	Housing Associations, Housing Support Providers, Applicants on the Housing Register, Members and general Public.	Revised Policy Summary Changes Questionnaire and results available from Runcorn Town Hall	Steve Williams
--	-------------------------------------	---	--	---	----------------

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			An on-line stakeholder consultation was undertaken between January and April 2014.		

Resources Portfolio

Efficiency Review of Halton Library Service	Executive Board 2 October 2014	To approve a proposed pattern of opening hours across the Library Service, informed by the outcome of the public consultation.	Public consultation via online and hardcopy survey questionnaire.		Richard Rout richard.rout@halton.gov.uk
Medium Term Financial Strategy	Executive Board 20 November 2014	To seek approval for the Council's Medium Term Financial Strategy for 2015/16 to 2017/18.			Ed Dawson ed.dawson@halton.gov.uk
Budget Proposals 2015/16	Council 10 December 2014	To seek approval for an initial tranche of revenue budget proposals for 2015/16.			Ed Dawson ed.dawson@halton.gov.uk
Council Tax Base 2015/16	Council 4 March 2015	To seek approval for the 2015/16 council tax base for the Borough.			Ed Dawson ed.dawson@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Budget 2015/16	Council 4 March 2015	To seek approval for the Council's revenue budget, capital programme and council tax for 2015/16.	The public via Area Forum meetings. The Chamber of Commerce via Bulletin.		Ed Dawson ed.dawson@halton.gov.uk

Community and Sport Portfolio

Leisure Centre Options Paper	Executive Board 15 January 2015	The current Leisure Management Contract will expire on 9 January 2016. The Council needs to consider its future options which will be presented to Executive Board.	Any person wishing to make representations should do so in writing to Chris Patino, Operational Director, Community and Environment by 30 November 2014.	Leisure Contract Management in Halton 2014 briefing paper	Chris Patino
------------------------------	------------------------------------	---	--	---	--------------

Economic Development Portfolio

Youth Employment Gateway	Executive Board 18 September 2014	Halton Borough Council has been awarded grant via Liverpool City Region to undertake the Halton element of the Youth Employment Gateway. The	Executive Board; The Halton Strategic Partnership Board via its Employment, Learning and Skills thematic partnership; the Council's Employment,		Siobhan Saunders
--------------------------	--------------------------------------	--	--	--	------------------

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		decision for the Board will be whether to accept the grant and associated conditions.	Learning, Skills and Community PPB. Anyone wishing to make representations should do so in writing to Wesley Rourke, Operational Director Economy, Enterprise and Property by 4 September 2014.		

NOTE

The following Members comprise the Executive Board:

- Leader – Councillor Polhill
- Resources Portfolio Holder – Councillor Wharton
- Children, Young People and Families Portfolio Holder – Councillor Philbin
- Health and Wellbeing Portfolio Holder – Councillor Wright
- Community and Sport Portfolio Holder – Councillor Harris
- Community Safety Portfolio Holder – Councillor D. Cargill
- Environmental Services Portfolio Holder – Councillor Nelson
- Economic Development Portfolio Holder – Councillor Jones
- Physical Environment Portfolio Holder – Councillor R. Hignett
- Transportation Portfolio Holder – Councillor T McInerney